



# A NEWCOMER'S GUIDE TO THE CMM

Welcome to our team! As a newcomer, we want you to get to know your way as quickly as possible at the CMM. This checklist is so you get a clear overview about what to do.



Upon arrival, you first meet with the personnel department DPO regarding your contract, UGent badge & practicalities



Get a welcome tour by your supervisor who introduces you to your colleagues. A buddy will be assigned too.



Pass by at the admin office to discuss which computer & accessoires you would need



Contact our DICT department to arrange your Eduroam. The admin office can help too with the internet connection.



Send your profile picture and login request for the CMM molmod-website to [cmm.office@ugent.be](mailto:cmm.office@ugent.be)

## Tip

More details on our website:

<https://molmod.ugent.be/newcomer>

